



MADURAI KAMARAJ UNIVERSITY

(UNIVERSITY WITH POTENTIAL FOR EXCELLENCE)



APPLICATION FOR RECOGNITION OF PERSONS AS GUIDE TO SUPERVISE PH.D REGISTRANTS APPLICATION FORM IS VALID UPTO THREE MONTHS FROM THE DATE OF ISSUE/DOWNLOAD

This form of application should be filled in by the applicant in his /her own handwriting and forwarded to the Registrar, Madurai Kamaraj University, Madurai 625 021, through the Head, of the Department and Principal of the College / Institution concerned.

Candidate should sign at the top of the photograph Affix passport size photograph of the candidate Head of the institution should countersign the photograph at the bottom		For Office Use Only					
		Date of issue:				Date of receipt:	
		Name of Branch of SBI :Rs. _____ Date: _____ Name of Bank: _____ Branch: _____ Date: _____ No. _____					
		Signature					
		The subject in which the applicant is seeking guide recognition					
1	Name of the Applicant (as entered in the office records) IN BLOCK LETTERS	English					
		Tamil					
2	Name of the Father / Husband						
3	Date of Birth	DD	MM	YYYY	Age	Place of Birth	Sex *
							Male
4	Date of Retirement						Female
5	Nationality				Religion		Community *
							OC/ BC/ MBC/ SC/ ST
6	Address for Communication with Pin code						
7	For immediate contact	e-mail address		Phone	Landline with code No		
					Mobile		

Institution	Whether Govt/Aided or Self Financed	Served		Designation	Whether regular employee/ Temporary/ contract basis	Subjects handled		
		From	To			UG	PG	M.Phil
Total Teaching experience	UG	PG	M.Phil					

Whether the subjects handled as provided in the above table are relevant to the subject chosen for recognition as a guide?

8	Educational qualification Degree	UG	PG	M.Phil.	Ph.D
	Branch / Subject				
	College				
	University				
	Month and Year of Passing				
	Class Grade / Division				
9	Any Previous Guide Recognition Particulars* in this or any other University	Yes / No	if Yes *Self attested Photocopy of the Order issued by the University must be attached		
10	Whether equivalency certificate is enclosed ?(Those who have obtained Ph.D degree in other Universities should produce the equivalency certificate pertaining to this University along with this application)				
11	Have you been a guide for PG Student / M.Phil Project and if so, produce details with evidences				
12	Whether your Department / Institution has already been a recognized research centre of this University for doing Ph.D research ? If so, produce evidence				
13	If the applicant is working in a UG Department, state whether the Department has adequate infrastructure facilities to pursue Ph.D research. If so, evidences should be furnished				
14	The subject in which the applicant has got Ph.D degree with topic and title				
15	Number of years of Post Doctoral Experience (provide details indicating inland or abroad)				
16	The subject in which the applicant is seeking guideship recognition				

17	Whether any minor /major research projects was /were sanctioned to the applicant by funding agencies like CSIR /DST /DBT/ UG/ ICSSR/ ICHR/ ICPR/AICTE etc. If so, the details with evidence should be produced	
18	Papers present in National and International level with detailed list	
19	Total number of papers published (provide a list as annexure with a set of reprint)	
20	Indicate which of the publication are relevant to the subject seeking for the guideship recognition	
21	Seminars Attended. If so, furnish details.	
22	Details of seminars conference or any other program organized/ conducted in the subject relating the guideship recognition	
22	Broadcast /Telecast in T.V/Radio Talk relevant to research work	
24	Any other details relevant to this application	

*** Strike out whichever is not applicable**

The application for Ph.D Guideship should be submitted with the prescribed fee of Rs.5000/- with required documents. Applications received without evidence will summarily be rejected and the fee once paid will under no circumstance be refunded or held over for any subsequent similar applications / requests.

Station :

Date:

SIGNATURE OF THE APPLICANT

**SIGNATURE OF THE HEAD OF
THE DEPARTMENT
(with office seal)**

**SIGNATURE OF THE HEAD OF THE DEPARTMENT OF THE
UNIVERSITY / INSTITUTION/ EMPLOYER
(with office seal)**

SERVICE CERTIFICATE

This is to certify that Thiru/Tmty/Miss _____ is
working as _____ in the
Department of _____ from _____
to _____ under Permanent employee in the scale of UGC /
Tamilnadu State Government .

Signature.

Head of the Institution/Employer
(with office seal)

Place:

Date:

Note: The above application form can be downloaded from www.mkuresearch.org

**CHECK LIST ALONG WITH APPLICATION FOR RECOGNITION
OF PERSONS AS GUIDE TO SUPERVISE PH.D REGISTRANTS IN
MADURAI KAMARAJ UNIVERSITY**

Sl. No	PARTICULARS	Remarks	Office Use
1	Payment of Registration Fees Rs. 5000/-	Yes /No	
2	whether to be submitted Original and Duplicated copy enclosed	Yes /No	
3	Those who have working in the Self Finance College/self supporting courses/ scheme/project if any	Yes / No	
4	Attested Copy of UG Degree	Yes / No	
5	Attested Copy of PG Degree	Yes / No	
6	Attested Copy of UG & PG Mark Sheet	Yes / No	
7	Attested Copy of M.Phil Degree	Yes / No	
8	Attested Copy of Ph.D Degree	Yes / No	
9	Attested Copy of any other Degree , if Yes Specify	Yes / No	
10	Original employer Certificates to be submitted along with application *	Yes / No	
11	Attested Copy of appointment order sent by the Institution*	Yes / No	
12	Recognition Certificate for M.A./ M.Sc/ M.Com., M.Ed and M.Phil., Ph.D. Degree.(Enclosed)	Yes / No	
13	Should be Enclosed Forwarded Copy / No Objection Certificate from the head of the institution / Employer/ University / others	Yes / No	
14	Photocopy of the recognition of research centre order issued by the Registrar, M.K. University, Madurai.*	Yes / No	
15	Service Certificate from the head of the institution showing the details of Permanent Service in the Official format along with proof of scale of pay/ Pay slip etc.,	Yes / No	
16	Proof for the recognition of Institution / College in which you are working	Yes / No	
17	Teachers who are not from approved research centres	Yes / No	
18	Publications relating to his/her Ph.D work	Yes / No	
19	All Professors, Associate Professors and Assistant Professors with a Ph.D degree working in the University Schools / Departments / Departments of DDE recognized for research and are currently engaged in research with two years of research experience	Yes / No	
20	Teachers of (PG/UG) Departments of affiliated colleges who are currently engaged in research as shown by publications	Yes / No	
21	Two years of Research experience after the date of award of Ph.D., degree. Publications of their independent original research work (other than their Ph.D work) in refereed research journals and having a minimum of 5 years of teaching experience.	Yes / No	
22	Those who have carried out 2 Major or 3 Minor research projects sanctioned by government funding agencies like CSIR / DST / DBT/ UGC / ICSSR / ICPR / ICIIR/ AICTE etc., are eligible to be recognized as guides	Yes / No	
23	Certified by the Head of the Institution that there are adequate infrastructure facilities including laboratory space, equipments, internet etc.,	Yes / No	

- Original employer Certificates to be submitted along with application for verification
- Incomplete information /certificate will not be entertained

Signature of the Candidate

Signature of the Head of the Institution/Employer