



MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)
Directorate of Distance Education



INSTRUCTION FOR ADMISSION

Dear Students,

Kindly get ready with the followings/facility before getting into online admission

For UG Programmes : <ul style="list-style-type: none">✓ Higher Secondary Mark Sheet✓ Transfer Certificate✓ Community Certificate✓ Photo (Passport Size)✓ Scanned Signature✓ Net Banking / ATM Card	For PG Programmes : <ul style="list-style-type: none">✓ Higher Secondary Mark Sheet✓ UG Mark Statement✓ UG Provisional / Convocation✓ Transfer Certificate✓ Community Certificate✓ Photo (Passport Size)✓ Scanned Signature✓ Net Banking / ATM Card
For Diploma Programme: <ul style="list-style-type: none">✓ Higher Secondary Mark Sheet✓ Transfer Certificate✓ Community Certificate✓ Photo (Passport Size)✓ Scanned Signature✓ Net Banking / ATM Card	For PG Diploma Programme <ul style="list-style-type: none">✓ Higher Secondary Mark Sheet✓ UG Mark Statement✓ UG Provisional / Convocation✓ Transfer Certificate✓ Community Certificate✓ Photo (Passport Size)✓ Scanned Signature✓ Net Banking / ATM Card

Step by Step Procedure for Admission

Step 01 : Go to <https://ddeonline.mkuniversity.ac.in>

Step 02 : If you are a new user, Register yourself with your personal Details.
If you are registered user login with your mail-id and Date of Birth.

Step 03 : Fill the personal details (Section 1/6) & Click **Save and Continue**

The screenshot shows the 'Personal Details' section of the online application form. The form is titled 'Madurai Kamaraj University Directorate of Distance Education' and includes the university's logo and name in both English and Tamil. The form is divided into six steps: 1. Personal Details, 2. Communication & Parent, 3. Program Choice, 4. Education Details, 5. Upload Certificate, and 6. Declaration & Submission. The 'Personal Details' section contains the following fields:

Applicant Name in English *	Muthupandi	Aadhar Number *	71204990000
Applicant Name in Tamil		Passport Number	
Date of Birth *	15-02-1976	Community *	MSM
Gender *	Male	Physical Challenge Type	<input type="checkbox"/> Blind <input type="checkbox"/> Deaf <input type="checkbox"/> Other
Mother Tongue *	TAMIL	Physical Challenge %	5%
Post Graduate *	No	Seaforce Person	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nationality *	Indian		

At the bottom right of the form, there is a 'Save and Continue' button.

Step 04 : Fill Communication, Parental details (Section 2/6) & Click **Save and Continue**

The screenshot shows the 'Communication & Parent' section of the online application form. The form is titled 'Madurai Kamaraj University Directorate of Distance Education' and includes the university's logo and name in both English and Tamil. The form is divided into six steps: 1. Personal Details, 2. Communication & Parent, 3. Program Choice, 4. Education Details, 5. Upload Certificate, and 6. Declaration & Submission. The 'Communication & Parent' section contains the following fields:

Father / Guardian Details		Mother Details	
Relationship *	Father	Mother Name	
Name *	THANJ	Mobile Number	
Mobile Number *	9948027000	Occupation	
Occupation *	FORMER	Annual Income	
Annual Income *	12000		

At the bottom left of the form, there is a 'Back' button, and at the bottom right, there is a 'Save and Continue' button.

The screenshot shows the 'Program Choice' section of the online application form. The form is titled 'Madurai Kamaraj University Directorate of Distance Education' and includes the university's logo and name in both English and Tamil. The form is divided into six steps: 1. Personal Details, 2. Communication & Parent, 3. Program Choice, 4. Education Details, 5. Upload Certificate, and 6. Declaration & Submission. The 'Program Choice' section contains the following fields:

Door No. Street *	TELOOT STREET	Mobile Number *	9948027000
Village/Post *	PAJALAIKANDAS	Alternate Mobile Number	
City	MAZARU	Workshop Mobile Number	
State *	TAMILNADU	Email *	formofapplication@mkuc.ac.in
Country *	INDIA		
Postal Code *	625001		

At the bottom left of the form, there is a 'Back' button, and at the bottom right, there is a 'Save and Continue' button.

The screenshot shows the 'Education Details' step of the online application process. The form includes the following fields:

- Student Occupation***: A text input field containing 'NA'.
- Organization***: A text input field containing 'NA'.
- Years of Experience***: A text input field containing '0'.
- Earned Any Degree?**: A radio button selection with 'Yes' selected and 'No' unselected.

Navigation buttons include 'Back' and 'Save and Continue'. A footer link reads 'Online Application for DDE. For instructions click here.'

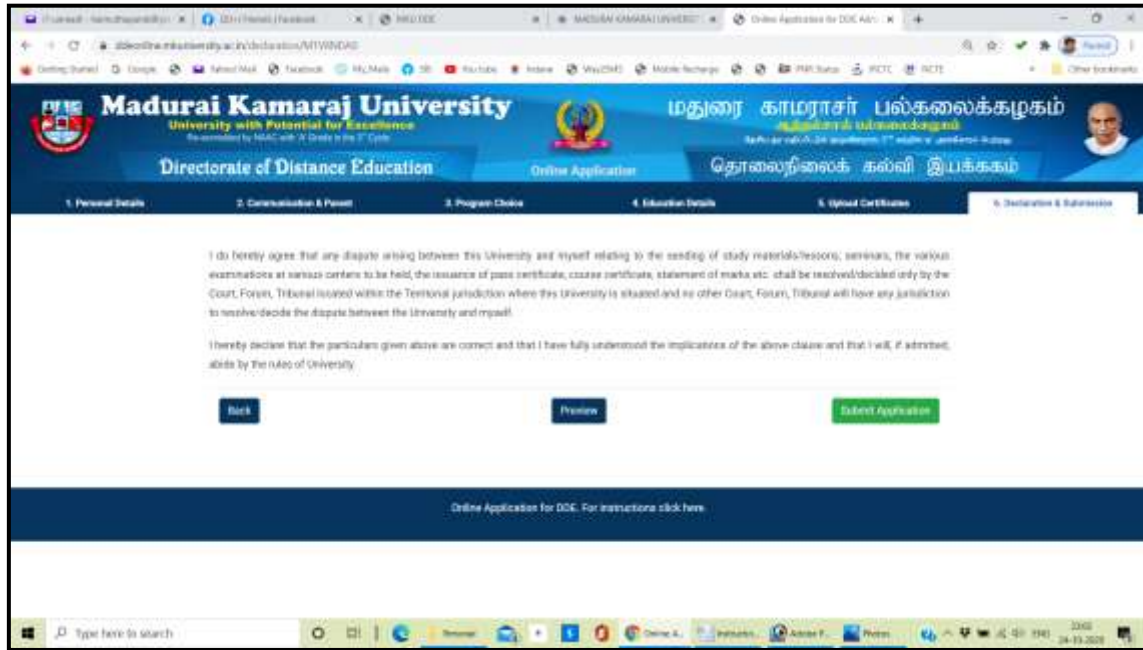
Step 07 : Upload your scanned copies of certificates (Section 5/6) & Click **Save and Continue**

The screenshot shows the 'Upload Certificates' step of the online application process. The form includes the following fields:

- Student Passport Size Photo***: A file upload button labeled 'Choose File' with 'No file chosen' below it. A 'View Existing Copy' link is present.
- Signature***: A file upload button labeled 'Choose File' with 'No file chosen' below it. A 'View Existing Copy' link is present.
- Community Certificate***: A file upload button labeled 'Choose File' with 'No file chosen' below it. A 'View Existing Copy' link is present.
- Tarifier Certificate***: A file upload button labeled 'Choose File' with 'No file chosen' below it. A 'View Existing Copy' link is present.
- 12th Mark Sheet***: A file upload button labeled 'Choose File' with 'No file chosen' below it. A 'View Existing Copy' link is present.
- Under Graduate Certificate***: A file upload button labeled 'Choose File' with 'No file chosen' below it. A 'View Existing Copy' link is present.

Navigation buttons include 'Back' and 'Save and Continue'. A footer link reads 'Online Application for DDE. For instructions click here.'

Step 08 : Preview your application details & Click Submit Application to Proceed for payment of application fee (Section 6/6)



Step 09 : Proceed with payment Gateway and after successful payment your application will be submitted by generating a application number.

