



# MADRAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)

Re-accredited by NAAC with 'A' Grade in the 3<sup>rd</sup> Cycle



**Prof. Dr. V.S. Vasantha, M.Sc., Ph.D.,**  
**Registrar i/c.**

**Palkalai Nagar, Madurai – 625 021,**  
**Tamil Nadu, India.**

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To

The Chairpersons of all Schools/  
The Principals of all Affiliated Colleges/  
The Directors of all Research Centres

Sir/Madam,

Sub: Constitution of Research Advisory Committee for Ph.D Scholars – Nomination  
of External Expert – Submission of panel - reg.

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This is to inform that as per Regulations 2016, a Research Advisory Committee has to be constituted for each Research Scholar. The Research Advisory Committee shall have four members and structure shall be as follows:

Research Supervisor	-	Convener
The Head of the Department concerned (for non-research centres, HoD in University)	-	Member
One faculty member of the same Department (Name shall be given by the Research Supervisor)	-	Member
External Expert in the same subject (The University will nominate from the Panel given by the Research Supervisor)	-	Member

The panel of External Subject Expert shall be submitted as follows:

- i. A panel of five experts shall be submitted after getting concurrence from them.
- ii. The expert should be a Ph.D degree holder and also a full time faculty member of any educational institution / expert in nearby R & D Departments / nearby National Laboratories or nearby Universities.
- iii. The University will nominate one expert from the panel submitted.

/p.t.o.../



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The Research Advisory Committee shall have the following responsibilities:

6.4.1 To review the research proposal and finalize the topic of research;

6.4.2 To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.

6.4.3 To review atleast once in six months and assist in the progress of the research work of the research scholar. The review report shall be sent to the Research Co-ordinator as soon as it is conducted.

6.5 A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the University with a copy to the research scholar. The research Advisory Committee shall submit a report to the University once in 6 months after the meeting of committee.

6.6 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the University with specific reasons for cancellation of the registration of the research scholar. The University shall cancel the registration of such candidates.

The meeting of the Research Advisory Committee may be convened through video conference during the pandemic period.

This shall be circulated among the approved research supervisors to follow it absolutely.

Yours sincerely,

/Signed/

REGISTRAR i/c.