



## **FINANCE**

- Preparing Budget Estimates
- Preparing Annual Audit Report
- Claiming Grants from Tamil Nadu Government
  - ◆ Block Grant
  - ◆ Reimbursement of Additional Grant
- Maintaining Accounts
  - ◆ Non Plan Account (Account No. I)
  - ◆ Plan Account (Account No. II)
  - ◆ Earmarked Funds (Project Funds) (Account III)
  - ◆ Deposit Account viz., Caution Deposit, EMD, Security Deposit, SAF (Account No. IV)
  - ◆ Examination Account (Account No. V)
  - ◆ Claims of Temporary Staff (Account No. VI)
  - ◆ Building Rent Account
  - ◆ Provident fund Account
  - ◆ Special Provident fund Account
  - ◆ Public Deposit Account
  - ◆ Scholarship Account
  - ◆ Affiliation Fee Account
  - ◆ Pension Account
  - ◆ Contributory Pension Scheme Account
  - ◆ Pensioners Health Insurance Account
- Disbursement of Sitting Fees, Remuneration, TA/DA etc.,
  - Senate, Syndicate, Academic Council, Syndicate Sub Committees, External Examiners, Board of Studies
  - Any other meetings and experts visit the University will be paid as per TA/DA rules specified.