



**UGC- HUMAN RESOURCE DEVELOPMENT CENTRE
MADURAI KAMARAJUNIVERSITY**



(University with Potential for Excellence)
Palkalainagar, Madurai-625 021
Phone: 0452-2458251



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Email: mkuascdirector@gmail.com

Website : www.mkuniversity.ac.in

APPLICATION FORM

Faculty Induction : _____
 Programme : _____
 Refresher Course : _____
 Short Term Course : _____
 Webinar : _____

Name (Capital Letter) Dr/Mr./Ms. _____
 Designation and Department : _____

Date of Birth

D	D	M	M	Y	Y	Y	Y
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 Age

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Category

OC	BC	MBC	SC	ST

 Gender

Male	Female

Religion

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 Minority Status

Yes	No

Date of Permanent Appointment

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 Teaching Experience(from the date of permanent appointment)

Years	Month

Any Career advancement held up because of non-participation in OP/RC

Yes	No

 If yes, Specify the Due Date of the Next Career advancement

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Institutional/College (Name of the Affiliated University)/University Address _____

 State..... Pin Code

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Mailing Address _____

 State.....Pin.....Telephone(STD Code).....
 Mobile.....Email.....

Academic Career

Examination	Subjects & Specialization	Percentage of Marks	University	Year
Post –Graduation				
M.Phil.,				
Ph.D				
Others	NET /SET			

Details of Course attended (OC/RC)previously:

Sl.No	Name of the Course	Institution	Period

The details given above were verified and found to be correct. I will abide by the rules and regulations of the UGC.

Place:

Date:

Signature of the Applicant

Certificate

1. Certified that the above information is correct to the best of our knowledge.
2. Certified that our College/University is included in the list of Colleges under Sec.2(f) / 12B of the UGC Act 1956.
3. Certified that the applicant is a permanent / self finance teacher and will be relieved for the Programme / Course if selected.

Office Assistant

Office Superintendent

Declaration by the Registrar / Principal

I certify that I will relieve (Name of the applicant) of Department to attend the OP/RC/STC to be conducted by the Human Resource Development Centre of MKU duringto.....

Date:

Station:

Signature of the Registrar/Principal with Seal

INSTRUCTIONS:

1. Application must be forwarded through proper channel and scanned application is to be uploaded.
2. **The dates of Permanent Appointment and next Career Advancement, Phone Number (Mobile Number), E-mail ID and the declaration by the Registrar / Principal to relieve the applicant are must to consider the application.**
3. Participants should not use their cell phone for attending the online course; laptop/desktop computer with a good network connection should be used.
4. The filled in application should be scanned and uploaded while applying through online and the original copy should be addressed to **The Director, UGC –Human Resource Development Centre** (Formerly Academic Staff College), **Madurai Kamaraj University, Madurai – 625 021**. Applications with Incorrect and Incomplete information will be summarily rejected.
5. The selected Teacher participants only have to pay the registration fee through online.
6. Do not upload Advance Copy of the Application which will not be considered for selection.
7. The Teacher participants are advised to forward their filled-in application in the prescribed format well in advance prior to the date of commencement of the respective course.