Ref: CBCS/PG-Exam-Circular-2/June 2020

To
All the Chairpersons of the Schools / Heads of the Departments / Directors of the Centres,
Madurai Kamaraj University,
Madurai – 625021.

Sir / Madam,


I request you to follow the guidelines given below for the June 2020 supplementary examinations for the outgoing PG students.

PG Programmes (only for outgoing students)

Date of Commencement of Examination - 12-10-2020

1. The Supplementary Examination should be conducted only for the final year outgoing students of the PG Programmes for the University Schools/Departments/Centres through on-line mode.
2. Kindly prepare the Timetable according to the schedule given by the CBCS office and display in the notice board & inform to the students.
3. Examination for SSS Course Odd Semester Paper and SSS Course Even Semester Paper need to be conducted on 12th October 2020 in the forenoon session and afternoon session respectively.
4. The examination for the Elective & Core Courses may be conducted from 13th October 2020 to 17th October 2020.

GUIDELINES TO CONDUCT ON-LINE EXAMINATION

5. The on-line examinations will be conducted from 10.00 A.M to 1.00 PM & 3.00 PM to 6.00 PM.
6. The question paper should be sent to the eligible candidates 15 minutes before each examination. i.e 9.45 AM for the morning session and 2.45 PM for the afternoon session.

7. The students are allowed to write the examination from 10.00 AM to 1.00 PM and 3.00 PM to 6.00 PM.

8. Students can use A4 size paper to write the examination. In the first page, Name of the Program, Year of study, Title of the course, Course Code, Register Number of the Student, total number of pages should be mentioned.

9. After writing the examination the student has to sign in every page and should submit the scanned copy of the signed answer sheet within one hour i.e before 2.00 PM for the morning session 7.00 PM for the afternoon session to the Programme Coordinator through email.

10. If any student find inconvenience in sending the scanned copy, the original signed answer sheet can also be submitted in a sealed cover through registered post / courier to the Program Coordinator / in person to the Principal of the nearest college or any faculty member of Madurai Kamaraj University on or before 2 PM for the morning session or 7 PM for the evening session.

11. Publish the result within two days after the completion of each examination.

12. Please note that the consolidated final result, as per CBCS regulations, should be published on or before 21-10-2020 and the same has to be displayed on the School / Department notice board MKU Mobile APP and University Website immediately.

13. Final results should be sent along with the Minutes of School / Dept. Council meeting & the Foil cards on or before 21-10-2020.

14. The Chairpersons / HODs / Directors are requested to verify and sign in the individual mark statements while issuing to the students.

15. The Supplementary examination application form is available in the University website mkuniversity.ac.in. Students are requested to download the application form and to send the scanned copy of the filled in application along with fee receipt to the concerned Chairperson /HOD /Director of the School / Department / Centre on or before 06-10-2020 through email and copy to CBCS section email id cbcs@mkuniversity.org.

Yours faithfully,

REGISTRAR i/c
Final Year PG Students Examination Timetable - Template
Supplementary Exam (June 2020) Schedule
(All Semester Arrear)

<table>
<thead>
<tr>
<th>Date</th>
<th>Session</th>
<th>Course</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-10-2020</td>
<td>Forenoon</td>
<td>SSS Course</td>
<td>Odd Sem Course</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Afternoon</td>
<td>Even Sem Course</td>
</tr>
<tr>
<td>13-10-2020</td>
<td></td>
<td>SSS Course</td>
<td></td>
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<tr>
<td>to 17-10-2020</td>
<td></td>
<td>Elective &amp; Core Courses</td>
<td></td>
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</tbody>
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(SUPPLEMENTARY EXAMINATION JUNE 2020)
PG Programme (Only for outgoing students)

Last date for payment of Exam Fee - 05-10-2020
Date of Commencement of Examination - 12-10-2020

Examination fee particulars
PG Programme

For Practical, Dissertation Viva-voce – Rs. 25/- per credit.


Note: In addition to the above fees, all the students (PG) should pay Rs. 75/-.
(Rs.25/- towards the cost of application and Rs.50/- towards the mark statement).